

# 2020 WHS SENIOR PROCEDURES

Twitter: @wsbgprincipal

**Commencement is at 7:30 PM on Saturday, July 25, 2020**

**UCM Multipurpose Building**

Due to the ongoing pandemic, the following procedures will be followed for our WHS Commencement ceremony. We will do our best to have a traditional ceremony, but will be making some adjustments to normal protocols. As federal, state, and local guidelines continue to evolve, we will make necessary changes and communicate those as soon as possible.

There is a reduced capacity requirement at the UCM Multipurpose Building. To adhere to this requirement, each graduate will be limited to 8 guests. We will provide each graduate with 8 tickets for distribution to their selected guests. Guests must have a ticket present for entry. Those without tickets will not be allowed in the UCM Multipurpose Building. For those guests unable to attend the ceremony, we will be providing a livestream and recording of the event. More information on the livestream address will be provided closer to our graduation date. Guests are asked to sit in only those rows not blocked off by tape and signage, as we will utilize an every other row system for seating. Seats will not be assigned for guests and will be first come, first served. Doors will open at 5:30 pm for guests to find seating. Please remember, a ticket is required for admittance.

Graduates are asked to arrive no later than 6:45 pm and report directly to the 2nd floor of the Multipurpose Building to receive line up procedures. At this time, graduates will also be able to collect their honor cord from their respective counselor. Graduates will sit alphabetically and be socially distanced on the floor of the Multipurpose Building, so the entire floor will be used for students and WHS staff participants.

Please note: In the event we are unable to hold a ceremony based on Federal, State, or Local restrictions, we will be in contact with each graduate to set up a specific time for their participation in a virtual ceremony.

Remember all GRADUATION REQUIREMENTS must be cleared to participate in the 2020 Commencement.

## **Friday, July 24 - Ticket Distribution at WHS 11:00 am - 1:00 pm**

Graduates or their parent/guardian may pick up the allotment of 8 tickets at a drive-thru distribution at the main entrance of WHS. Students will not be allowed to pick up the ticket packet for other graduates.

## **Saturday, July 25 - Alternate Ticket Distribution at UCM Multipurpose Building 9:00 am - 10:00 am**

## **Saturday, July 25 – Commencement 7:30 PM at the UCM Multipurpose Building**

### **Apparel**

Students who vary significantly from the behavioral or apparel expectations may be excluded from the commencement ceremony. Please don't wear the gown to the Multi, the line-up areas will be warm so it is best to put on the gown right before walking to the floor (be sure to try on your cap and gown in advance). Dress clothes would be the appropriate attire under the gown, don't wear the collar which is part of your package, caps for both males and females should be worn flat on the head, and the tassel is worn on the right side (will move to the left AFTER the picture is taken upon receiving your diploma cover). Adornment on gowns is restricted to academic honor cords and school-related activity/organization stoles, however, caps may be personalized as long as the design is placed on top and lays flat against the cap.

### **Commencement Procedures**

Please make the commencement ceremony a memorable occasion for you, your family, and your friends. Each graduate has a right to have their name heard by their friends, parents, and family. Show respect to your classmates during the reading of the graduates' names so all can be given the proper recognition. **According to the Board of Education, the commencement ceremony may be paused or canceled if significant disruptive behavior occurs. Individuals who act inappropriately will be assigned community service hours before receiving their diplomas.**

When arriving at the Multi, go straight up the stairs to the upper area no later than 6:45 PM. Signs will be posted on the walls indicating where each row of students will gather, teachers will also be assigned to each row to aid in the line-up process. This area is extremely crowded; therefore, parents, family, friends, and guests will not be allowed to remain near the line-up areas, please have all pictures taken prior to this time.

Following the commencement program, you will leave the seating area in reverse order. Students who are seated in the last rows will be the first to exit. Please follow the correct order for a recessional and move toward the exits of the Multi. This will make sure all seniors are able to move out of the seating area before it becomes too crowded to move, parents and friends may greet you there.

### **Pictures**

Pictures will be taken when you receive your diploma cover taken by **Grad Images**. To register, please visit <http://www.gradimages.com/Preregistration> for proofs to be sent; contact number is 1-800-261-2576.

### **Picking up your diploma**

Graduates will receive the diploma cover with directions on how to pick up the actual diploma. Any outstanding fines, fees, or other obligations must be paid prior to receipt of diploma and may be taken care of on the date of pickup. Diplomas may be picked at WHS on Wednesday, July 29 from 10:00 am - 12:00 pm in a drive-thru format or in the WHS Counseling office starting August 3 during normal school hours.